



LITERACY SPECIALIST POSITION:

Kingsley Montessori School is a toddler through sixth grade independent school of 300 students in Boston's historic Back Bay. Our mission is to engage the mind, hands, and heart of each child to nurture resilient explorers, confident learners, and empathetic citizens. A diverse, equitable, and inclusive community is integral to fulfilling our mission. Kingsley Montessori School strives to be a place where each person feels a sense of belonging and respect, recognizes and appreciates the richness that is added to our community through diversity, and is empowered to take action against injustices. We actively create such a community through our programming, our professional development, and our hiring, admissions, and governance practices. Kingsley's high standards of professionalism are maintained through supportive and ongoing supervision and evaluation, development, and growth.

DESCRIPTION and REQUIREMENTS:

The Literacy Specialist provides differentiated and targeted instruction, intervention, and assessment in grades 4 to 6 through a combination of intervention and classroom collaboration. The candidate must possess an understanding of students with diverse learning profiles and should be familiar with neuropsychological and educational evaluations as well as creating and working with differentiated student learning plans. Additionally, the candidate must have a strong background in working with teachers to modify their instruction to meet students' needs. Finally, the candidate should be confident partnering with families guiding them in understanding how to support their child's learning both in and out of school. We actively seek candidates whose lived experiences reflect and enhance the racial, cultural, and gender diversity of our school community.

RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Work cooperatively with teachers to plan and implement differentiation
- Identify learning needs through observation and assessments
- Write learning plans with specific goals for students receiving intervention
- Provide individual and small group intervention in literacy
- Meet with families about student progress, including parent-teacher conferences
- Write winter and spring reports summarizing intervention provided to students
- Serve as a resource for families, providing ideas for tutors and summer programs
- Attend team meetings to monitor student progress and suggest strategies
- Work collaboratively with the Student Support Team and Educational Directors

IDEAL QUALIFICATIONS:

- MA degree in Education with concentration in Reading, Literacy, or a related field
- Minimum of 5 years teaching and/or intervention experience
- Certification in methods such as Wilson or Orton-Gillingham
- Familiarity with Montessori or experience working in Montessori classrooms
- Experience using a variety of assessments including Fountas and Pinnell Reading system and DIBELS
- Experience with Foundations or comparable phonics curriculum

TO APPLY, CANDIDATES SHOULD SEND THE FOLLOWING VIA EMAIL TO:

working@kingsley.org

- Cover letter describing your interest in the position
- Current resume
- List of three current/past supervisors with email addresses and phone numbers

Kingsley Montessori School values and celebrates diversity because it makes us a better employer, builds a stronger school community, develops a sense of collaboration, and encourages mutual respect and broader thinking. We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions, or any other characteristic protected by law.